April 18, 2014

Dear Colleagues,

We apologize for the confusion regarding who can serve as a member on a CCC. This e-Communication is designed to clarify who can a) serve on the CCC, and b) attend and provide input to the CCC. In addition to the clarification provided below, and based on feedback received regarding CCC membership, a proposed focused revision of the Common Program Requirements related to the CCC will be posted on the ACGME website for review and comment in the coming months.

**Clarification: The Clinical Competency Committee (CCC)**

The members of a CCC have responsibility for: 1) determining residents’ or fellows’ progression on the educational Milestones; 2) making recommendations on promotion and graduation decisions; and 3) recommending remediation or disciplinary actions to the program director.

Members of the CCC can include physician faculty members and members from other health professions (i.e., inter-professional) who serve on the faculty or have extensive contact and experience with residents/fellows in patient care and other health care settings.

Chief residents who have completed core residency programs in their specialty disciplines, possess a faculty appointment from the program, and are eligible for specialty board certification may attend the CCC meetings and provide input to CCC deliberations. They cannot be members of the CCC.

Residents who do not meet all of the above criteria may not serve as CCC members or attend CCC meetings. This includes chief residents in the accredited years of the program. Their exclusion from the CCC is meant to ensure that the residents’ peers are not providing promotion and graduation decisions, or involved in recommendations for remediation or disciplinary actions. However, the chair(s) of the CCC and/or program director should receive input from these residents outside the context of CCC meetings through the evaluation system.

Coordinators may attend CCC meetings to provide administrative support and help document CCC deliberations and decisions. However, coordinators may not serve as members of the CCC.
<table>
<thead>
<tr>
<th>May serve as member of CCC</th>
<th>May attend CCC Meetings, but are not members of the CCC</th>
<th>Cannot serve or attend CCC Meetings</th>
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</thead>
<tbody>
<tr>
<td>1. Program faculty members</td>
<td>1. Chief residents who meet all of the following criteria: have completed core residency programs in their specialties; possess a faculty appointment in their program; are eligible for specialty board certification</td>
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<td>2. Program directors</td>
<td>2. Program coordinators</td>
<td>1. Residents and chief residents still in accredited years of their programs and have not completed initial residency education</td>
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<td>3. Other health professions (e.g. Nursing, inter-professional faculty members)</td>
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Please e-mail milestones@acgme.org with questions.

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The ACGME is a private, non-profit, professional organization responsible for the accreditation of approximately 9,300 residency education programs and about 700 institutions that sponsor these programs in the United States. Residency programs educate over 117,000 resident physicians in 133 specialties and subspecialties. The ACGME’s mission is to improve health care by assessing and advancing the quality of resident physicians’ education through exemplary accreditation.

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