Graduate Medical Education Committee Meeting Agenda
January 28, 2013

1. Approval of Prior Meeting Minutes

2. IRS Updates: Accreditation Letters and Progress Reports, Internal Review Reports (Black Books)
   a. Internal Reviews
      i. Anesthesiology
      ii. Radiation Oncology
      iii. Nuclear Medicine
      iv. Vascular Neurology
   b. Progress Reports to IRS
      i. Neuroradiology Response
   c. Progress Reports to RRC
      i. Colon & Rectal Surgery
   d. Accreditation Letters
      i. PM&R: Sports Medicine
         Status: Continued Accreditation
         Maximum Number of Residents: 3
         Effective Date: 10/10/2012
         Approximate Date of Next Site Visit: 10/01/2016
         Cycle Length: 4 Year(s)
         Approximate Date of Internal Review: 10/06/2014

3. Requests for Major Changes to Accredited Programs
   a. Emergency Medical Services – Dr. Gilmore (New Program)
   b. Molecular Genetics – Dr. Pfeifer (Request for change in Program Director)
   c. Molecular Genetics – Dr. Pfeifer (Request for increase in fellowship complement)

4. Approval of Non-standard Programs
   a. Review of International Fellowship in Hematology/Oncology – Nancy Reidelberger
   b. Review of International Fellowship in Diagnostic Radiology – Lynn Lammers

5. BJH GME Office Update
   a. Joint Commission Readiness – Katie Henderson
   b. HIPAA Violations – Sally Terrace
   c. Social Media Issues – Sally Terrace

6. Update on Recent Institutional Duty Hour Survey – Cole Schulte

7. Remediation Plans for House Staff – Dr. McAlister

8. ACGME Annual Updates – Dr. McAlister
   a. Importance of submitting on time
   b. Must read all communication from ACGME/RRC
c. Must comply with requirements of ACGME
   i. Program Director responsibility
   ii. Importance of meeting deadlines
   iii. Expectations
   iv. NAS

9. Annual Education Committee Meeting Minutes – Dr. McAlister
   a. Reports – What is on annual reports?
   b. Timing – When are meetings being held?

10. GMEC House Staff Update – Dr. Sum
    a. Safety
    b. Finances